



CHESTER
STUDENTS'
UNION



RECRUITMENT

PACK

Elections Ambassadors

2nd February - 12th March (flexible hours)

Deadline: 12pm on 23rd January, 2026



www.chestersu.com



Parkgate Road, Chester CH1 4BJ



csu@chester.ac.uk



Chester Students' Union (CSU) is looking for 4 students to join our Elections team this Spring! In these Elections, we'll be electing part-time Union Assembly Officers, as well as three full-time Officers, who are paid representatives who lead CSU for a whole year.

As democracy is so important to us, we want to make sure that as many students as possible are involved with and knowledgeable about our Elections. **That's where you come in!**

You'll be responsible for being an ambassador for these Spring Elections, talking to as many students as possible and encouraging them to get involved, whether that's by nominating themselves, attending a workshop, or voting.

The role will be completely flexible in a way that works for you and your schedule - you can fit it around your studies and other work. The work itself is also super flexible, and we expect every Elections Ambassador will have different strengths, social connections, and skills which contribute to their role and how they want to do it.

You'll receive full training and will be starting your role on the 2nd February. We welcome students from every campus and University Centre to apply, as your interview and training can take place via Teams.



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Job Title:	Elections Ambassador (x4)
Pay:	£100 bursary per person
Hours:	Flexible (approx. 8 hours) from 2 nd February - 12 th March 2026
Responsible to:	Democracy & Campaigns Coordinator
Place of Work:	Any University of Chester Campus and/or Centre
Purpose:	The Elections Ambassadors promote the CSU Spring Elections and its events to students, through their own connections, initiative and knowledge of the student body.
Key Responsibilities:	<ul style="list-style-type: none"> • Use initiative to establish and/or utilise connections to engage with as many students as possible • Encourage students to attend Elections information sessions and manifesto-writing workshops • Encourage students to nominate themselves for a full-time or part-time role • Encourage students to vote • Roam campuses/centres to inform students about Elections activities during voting and nomination periods • Answer questions from students about the Elections, Union Assembly, and full-time Officer positions • Be available on voting days to help CSU staff as required, as well as students who have questions or concerns • Track what work you have completed for the role • Attend training for the role





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NEXT STEPS

- For an informal discussion and any questions please contact: Holly Robinson-Crane at csuelections@chester.ac.uk.
- Send your answer to the following question to csuelections@chester.ac.uk by **12pm on 23rd January, 2026**:
 - How do you fit the requirements of this position, and what unique skills or connections would you bring to the role?

Please send your application from your student email address, or include your student number in the email. You must be a current student at the University of Chester to undertake this role, and you **cannot be a candidate in the Election**.

Informal interviews will be taking place on the week commencing **26th January, 2026**. Training will take place shortly afterwards.



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