



# Union Assembly Officer Role Description

## Commitment

- 12-month part-time voluntary Officer role, ending on 30<sup>th</sup> June
- 4 Union Assemblies per academic year, plus a training day and 1-1s

## What's in it for you?

- Full training and personal development opportunities
- Leadership experience for your CV
- A chance to make real positive change at the University of Chester
- Your work can go towards the UoC Volunteering Awards (and our awards!)

## Important qualities you need

- Passionate about the issues that students face
- Approachable, friendly, and willing to listen
- Good at problem-solving and finding solutions
- Reliable and committed to the responsibility

## As a Union Assembly Officer, you will:

- Submit agenda points for each Union Assembly when requested
- Provide updates from your community of students in Union Assemblies
- Actively gather feedback from your community of students before each Union Assembly meeting, and put together short reports of this feedback
- Provide a perspective on discussion points that arise during Union Assemblies
- Work with CSU staff, Officers and students on campaigns that benefit students
- Hold the full-time Officers accountable by agreeing actions and giving feedback on reports given
- Engage in debates and discussions on policy change, ideas, and campaigns during Union Assemblies
- Attend relevant committees if invited by the University
- Attend CSU's Annual Student Members Meeting (ASMM)
- Write articles or social media posts about Union Assembly work
- Attend one-to-one catch-ups with CSU staff throughout the year

